



1625 K Street NW Suite 750 Washington DC 20006
 Tel: 888 838 4867 ♦ Email: TOUR@PinnacleTDS.com

Visa requirements shown below are for US citizens ONLY. Nationals of all other countries please contact Pinnacle Travel Document Systems directly for specific requirements for your itinerary.

ALEXANDER+ROBERTS™
ORIGINAL JOURNEYS SINCE 1947

India

Visa(s) Req'd	# Forms	# Photos	Cost 1 – Persons - 2	Application Deadline	Expedite Fee Per Person
India	1	2	\$240.00 \$450.00	(45 days prior to your departure)	\$30.00

Visas for India must be processed in your country of legal residence. **Given persistent delays with processing, your Indian visa may not be obtainable if documents are received after the deadline. Please use sample information verbatim and substitute your personal information.**

Fees shown include all necessary consular and service fees as well as the cost to ship your passport(s) from our offices via FedEx within the continental U.S. (Please add \$30.00 to cover extra shipping costs for addresses in Alaska, Hawaii, or Canada.) We strongly suggest that you send your documents to us via FedEx or some other form of traceable overnight courier service.

Please enclose your actual passport along with two (2) photographs and one (1) completed visa application form for India. Please also include one (1) clear photocopy of your driver's license or other state issued identification, two (2) clear photocopies of the vital information page of your passport, one (1) completed Additional Particulars Form and one (1) completed CKGS Order Form for India. (If you reside in any of the following states: AK, AZ, CA, HI, ID, MT, NV, OR, WA or Guam and are retired, a homemaker or a minor then you must also provide photocopies of your last three bank statements with the account number redacted for security purposes.) **Note that your Indian visa application must be completed online at the link shown herein.** Photographs should be recently shot passport-type color photos with a clear background approximately 2" x 2" in dimension. (Note that machine or home photographs are not acceptable, photographs must be different than those in your current passport and you may not be wearing eyeglasses in your photos.) Your passport must be valid for a minimum of six (6) months beyond the completion of your travel and must have at least two (2) blank unused pages available not including those reserved for amendments and endorsements at the back of your passport. Contact PTDS directly for assistance with renewal of or to add pages to your U.S. passport, as this can easily be done at the same time you apply for your visa.

Applications must be received in our offices no fewer than 45 days prior to your departure from your shipping address. Documents received after the deadline will be subject to the per person expediting fee shown above. Special requests for passports to be expedited due to other travel plans prior to your tour departure may also require expediting fees. Please contact PTDS directly regarding any special processing needs or before submitting documents you expect may be received substantially after the deadline as there may be special requirements and/or additional fees to process your request. It may not be possible to cancel processing of your applications once they have been submitted.

Please note that consular fees, shipping fees and application requirements quoted are subject to change without notice. Check or credit card payment accepted. Credit card payment subject to 3.5% surcharge.



PLEASE BE CERTAIN TO RETURN THE FOLLOWING TO:
Pinnacle Travel Document Systems
1625 K Street NW Suite 750
Washington DC 20006



- ◆ Your actual passport (Please keep a photocopy for your records.)
- ◆ This completed form
- ◆ Two (2) photocopies of the vital information page of passport
- ◆ One (1) visa application form *per person* completed online for India
- ◆ Photocopy of driver's license or other state issued identification
- ◆ One (1) completed Additional Particulars Form for India
- ◆ One (1) completed CKGS Order Form for India
- ◆ Photocopy of last 3 bank statements
(AK, AZ, CA, HI, ID, MT, NV, OR, WA, Guam residents who are retired, a homemaker or a minor only)
- ◆ Two (2) passport-type photographs *per person* (no glasses in photographs)
- ◆ Credit or debit card authorization below

PLEASE PRINT CLEARLY

Full Name(1): _____ **Full Name(2)** _____

Passport #: _____ **Exp:** Mo / Yr **Passport #:** _____ **Exp:** Mo / Yr

Home _____ **Home Tel:** _____

Mailing _____ **Work Tel:** _____

Address: _____ **Email:** _____

Date of Your Departure: Month / Day / Year

(FedEx cannot deliver to PO boxes)

Address _____ **Tour Name: India**

For the _____ **Date of Tour Departure:** Month Day Year

Return of _____ **Special Instructions** _____

Passport: _____

Tel: _____

Please indicate below if there are known periods prior to your tour during which you will need your passport for another international trip or when you will not be available to sign for the return of your passport.

I will need my passport(s) for other international travel from Month / Day / Year to Month / Day / Year

I will not be at my home and/or return shipping address from Month / Day / Year to Month / Day / Year

CREDIT CARD AUTHORIZATION: AMEX / VISA / MC (please circle one)

Cardholder Name: _____ Signature: _____ Billing Zip Code: _____

Card #: _____ CID# _____ Expires: Mo / Yr Amount US\$ _____

**A&R PT INDIA 2015 (INDIA125)75 240/450 (APP FEE)10 FX 30 VAL 6MOS 2PGS 3.5%
DL 45DYS 30.00**

IMPORTANT NOTICE REGARDING PASSPORT PAGES & VALIDITY:

You must have at least two (2) blank unused pages available in your passport for visas and entry/exit stamps. In addition, your passport must be valid for six (6) months beyond the completion of your international travel. If you are a U.S. citizen, and need to renew or add pages to your passport Pinnacle Travel Document Systems can easily assist you with this at the same time your visas are being processed. The total additional fees for these services (including U.S. government expediting fees) are \$222.00 for passport pages and \$250.00 for passport renewals. We can also assist you with expediting first time or second passport applications.

You will need to complete an application form and a letter of authorization for PTDS and must send your actual passport to us. Specific requirements and the necessary forms are available for download from our Internet site:

Passport Pages
Passport Renewals
First Time Passports
Second Passports

www.Traveldocs.com/PTDSPassports

You may also contact us via email or phone at
TOUR@PinnacleTDS.com
or 888-838-4867 and we will send you an instruction kit.

APPLICATION COMPLETION SERVICE

We will complete your online visa application(s) for you as an optional service if you are not able to or simply prefer not to go through the online process on your own.

You must still provide all the necessary personal information in order for us to be able to provide this service. A hand written manual version of the visa application(s) must be completed and returned to us before you actually send in your passport and other required documents for visa processing.

Once we have received your completed manual visa application form(s) we will execute the online form on your behalf and return it to you within 2 working days. You will then need to sign this form and include it with your passport, photographs and other documents being sent to us for processing of your visa(s).

Please note that this service is separate from the actual processing of your visa(s) and you must wait to receive and then sign the completed online version of the visa application form(s) from us before you physically ship your documents to us for visa processing.

The fee for this service is \$75.00 per application, per person payable via credit card at the time you send the manual version of the application(s) to us and is in addition to the visa processing fees quoted.

If you would like to take advantage of this service please call us at 888-838-4867 or email us at applications@pinnacletds.com to request a manual version of the visa application form(s) be sent to you.

Online Visa Application Form for India

All application forms must be completed online at the following web page:

<http://indianvisaonline.gov.in/visa/>

Refer to the sample visa application and data input sample included for information regarding dates and sponsoring organizations in the U.S. and India. Please use sample information verbatim and substitute your personal information.

All dates on the form are in DAY/MONTH/YEAR format.
Please note that this online format is the only acceptable application.

No handwritten applications will be accepted.

Please print the online form and include it with your documents.

Application forms must be printed on two separate pieces of paper.

Application forms printed back to back on a single page are **NOT** accepted.

All forms must bear your original signature.

Indian visa applications must be perfect. Errors or omissions cannot be edited or fixed by PTDS. No marks allowed on applications other than applicant signature. Please be careful when completing your application to avoid delays.

Applicants are required to sign the visa application in two places. On page one, the applicant must sign **COMPLETELY** inside the box located under the photo area, if any part of the signature is outside of the box the application **WILL** be rejected. On page two, the applicant must sign on the dotted line at the bottom of the page. If the applicant is a minor, both parents or legal guardians must sign the application. Both signatures must be **COMPLETELY** inside the box located on page one.

Your application **MUST** be signed **EXACTLY** as you have signed your passport. For example if you have signed with your full middle name or initials the signatures must match.

Please be careful to type the link exactly as shown above directly into your web browser address window and NOT into your search engine, e.g. Google or Yahoo otherwise you will not reach the application.

Please be aware that the above link is maintained by an Indian government sub-contractor and can sometimes be unavailable or not functioning properly. Please be patient and try again if you experience difficulties with this process.

India Visa Application – Sample Data Input

Consular jurisdiction applies to visas for India. On the application you must select the mission (consulate) that is assigned to process visas for the state you reside in. Please refer to the following list when choosing your mission. **ALL documents MUST be mailed to our Washington DC office regardless of the mission selected.**

Chicago: IL – IN – IA – MI – MN – MO – ND – SD – WI

Houston: NM – AR – CO – NE – KS – LA – OK – TX

New York: CT – ME – MA – NH – NJ – NY – OH – PA – RI – VT

San Francisco: AK – AZ – HI – NV – OR – UT – WA – WY – MT – ID – CA – GU

Washington DC: DE – DC – KY – MD – NC – VA – WV – BM

Atlanta: AL – FL – GA – MS – SC – TN – PR – VI

Applicant Details

Surname: **Doe (YOUR NAME MUST MATCH YOUR PASSPORT EXACTLY)**
Given Name: **Jonathan Bonham**
Have you ever changed your name: **No (If yes please provide additional information)**
Sex of Applicant: **Male**
Date of Birth: (dd/mm/yyyy) **13/03/1961**
Town/City of Birth: **Los Angeles, California**
Country of Birth: **USA**
Citizenship/National ID No: **N/A**
Religion: **Christian**
Visible Identification Marks: **N/A**
Educational Qualification: **Graduate**
Nationality: **USA**
Nationality by birth or naturalization: **Birth**

Passport Details

Passport Number: **9876543210**
Place of Issue: **Dept of State**
Issue Date: (dd/mm/yyyy) **09/05/2010**
Expiry Date: (dd/mm/yyyy) **08/05/2020**
Any other valid passport or ID: **No (If yes please provide additional information)**

Applicants Address Details

YOUR PRESENT ADDRESS MUST MATCH YOUR DRIVER'S LICENSE EXACTLY

Present Address: **1234 Main Street Anywhere, CA USA**
Postal Zip Code: **98765**
Present Phone Number: **987 654 3210**
Mobile: **987 654 0123**
Email: **jdoe@anywhere.net**

YOUR PERMANENT ADDRESS MUST MATCH YOUR DRIVER'S LICENSE EXACTLY

Permanent Address: **1234 Main Street Anywhere, CA USA**
Postal Zip Code: **98765**

Family Details

Fathers Name: **Johan Sebastian Doe**
Fathers Nationality: **USA**
Fathers Previous Nationality: **USA**
Fathers Place of Birth: **Los Angeles California**
Fathers Country of Birth: **USA**
Mothers Name: **Johanna Bach Doe**
Mothers Nationality: **USA**
Mothers Previous Nationality: **USA**
Mothers Place of Birth: **Los Angeles California**
Mothers Country of Birth: **USA**
Applicants Marital Status: **Unmarried**
Spouses Name: **(Answer spousal information if it applies)**
Grandparent details: **No**

Profession/Occupation Details of Applicant

Occupation: **Engineer (If retired indicate (retired) and most recent employer.)**
Employer Name: **ABC International Inc.**
Designation: **Manager**
Employer Address: **4321 Main Street Anywhere, CA**
Employer Phone: **987 654 2310**
Previous Occupation: **Engineer**
Military/Police/Security Organization: **No**

Details of Visa

Visa Type: **Tourist**
Places to be visited: **Per Your Itinerary**
Duration of Visa: **6 months**
Number of Entries: **Multiple**
Purpose of visit: **Tourism**
Date of Departure from USA: (dd/mm/yyyy) **Per Your Itinerary**
Port of Arrival in India: **Per Your Itinerary**
Port of Exit in India: **Per Your Itinerary**
Have you ever visited India before: **No (If Yes please answer applicable questions)**
Has permission to visit or extend stay in India ever been refused: **If Yes please contact PTDS**
Countries visited in the last 10 years: **Please list the most recent countries visited as space allows.**
Have you visited SAARC countries during last 3 yrs: **No - If Yes please provide additional information.**

References

Reference name in India: **Eastbound Group**
Address line 1: **898 Udyog Vihar, Phase 1**
Address line 2: **Gurgaon India**
Address line 3:
Phone number: **91 124 421 7849**

Reference name in USA: **Alexander + Roberts**
Address line 1: **53 Summer Street**
Address line 2: **Keene, New Hampshire**
Address line 3: **03431**
Phone number: **800-221-2216**

When you have completed the online application form please print and sign before sending to PTDS along with supporting documents. ALL documents MUST be mailed to our Washington DC office regardless of the Mission selected on the application. Please note address below.

**Pinnacle Travel Document Systems
1625 K Street NW Suite 750
Washington DC, 20006**

Please use sample information verbatim and substitute your personal information.



Embassy of India Washington DC Washington

<http://www.indianembassy.org/>

Paste your unsigned
recent color photograph.
Size: 2" X 2"

Visa Application Form

YOU MUST SIGN HERE
AND ON PAGE TWO.

SIGNATURE MUST BE COMPLETELY INSIDE
THE BOX. APPLICATION WILL BE REJECTED
IF MARKS ARE MADE OUTSIDE THIS BOX.



USAW00171912

Signature

A. Personal Particulars (As in Passport)				
Surname	DOE			
Name	JONATHAN BONHAM			
Previous/other Name if any				
Sex	Male	Marital Status	Un-Married	
Date of birth	12-MAR-1961	Religion	CHRISTIAN	
Place of Birth Town/City	LOS ANGELES	Country of Birth	UNITED STATES OF AMERICA	
Citizenship /National ID No	NA	Educational Qualification	GRADUATE	
Visible identification marks	NA			
Current Nationality	UNITED STATES OF AM	Nationality by Birth/ Naturalization	BY BIRTH	
Any Other Previous/Past Nationality				
B. Passport Details				
Passport No.	9876543210	Date of issue (dd/mm/yyyy)	09-MAY-2010	
Place of issue	DEPT OF STATE	Date of expiry (dd/mm/yyyy)	08-MAY-2020	
Any other Passport/Identity Certificate held (if yes ,please fill in the following) NO				
Country of issue		Place of issue		
Passport/IC No		Date of issue(dd/mm/yyyy)		
Nationality/status				
C. Applicant's Contact Details				
Present address	1234 MAIN STREET	Phone No	987 654 3210	
	ANYWHERE	Mobile /Cell No	876 543 2109	
	CALIFORNIA, UNITED STATES OF AMERICA 98765	Email address	jdoe@anywhere.net	
Permanent Address	1234 MAIN STREET ANYWHERE CALIFORNIA			
D. Family Details				
Relation	Name	Nationality	Prev. Nationality	Place/Country of Birth
Father's	JOHAN SEBASTIAN DOE	UNITED STATES OF AMERICA	UNITED STATES OF AMERICA	LOS ANGELES CALIFORNIA UNITED STATES OF AMERICA
Mother's	JOHANNA BACH DOE	UNITED STATES OF AMERICA	UNITED STATES OF AMERICA	LOS ANGELES CALIFORNIA UNITED STATES OF AMERICA
Spouse				
Were your Grandfather/Grandmother(Paternal/Maternal) Pakistan Nationals Or belong to Pakistan held area : NO				
E. Details of Visa Sought				
Type Of Visa Required	TOURIST VISA	No of Entries	MULTIPLE	
Period of Visa (Month)	6 Month	Expected Date of Journey	PER YOUR ITINERARY	
Port Of Arrival	PER YOUR ITINERARY	Port of Exit	PER YOUR ITINERARY	

Web File Number :USAW00171912
Web Registration Date : 17-FEB-2012



JONATHAN BONHAM DOE

Required Detail of		TOURIST VISA	
Places to be Visited		PER YOUR ITINERARY	
Purpose of Visit :		TOURISM	
F. Previous Visit Details			
Have You Ever visited India ?		NO	
Address where You stayed in India			
Cities in India Visited			
Type of Visa		Visa Number	
Visa Issued Place		Date of Issue	
Countries visited in last 10 years ENGLAND, RUSSIA,FRANCE, SPAIN			
Have you been refused an Indian Visa or extension of the same previously or deported from India ?			
If yes above mention when and by whom with control No/Date		NA	
G. Profession/Occupation Details			
Present Occupation		ENGINEER	
Employer name/business		ABC INTERNATIONAL INC	
Employer Address		4321 MAIN STREET, ANYWHERE CA	
Phone Number		765 432 1098	
Past occupation if any			
Are/have you worked with Armed forces/ Police/ Para Military forces ? NO			
Organization		Designation	
Place of Posting		Rank	
H. Address of Place of Stay / Hotel			
Place/Hotel Name		Address of Place / Hotel	
		State	
		Phone No.	
NOT APPLICABLE - QUESTION NOT ASKED			
I. Details of Two Reference			
In India		In UNITED STATES OF AMERICA	
Name		EASTBOUND GROUP	
Address		898 UDYOG VIHAR PHASE 1 GURGAON INDIA	
Phone Number		91 124 421 7849	
		ALEXANDER + ROBERTS	
		53 SUMMER STREET KEENE, NEW HAMPSHIRE 03431	
		800-221-2216	

Web File Number :USA00171912

J. DECLARATION:

- a. I do not hold any other passport(s) other than those detailed above.
- b. I have read and understood all the conditions for the visit to India and I am willing and able to abide fully by them.
- c. I declare that the information given in the form is complete and correct and the visit to India will be undertaken for the purpose indicated in the application.
- d. I understand that in case the information provided in the form is found to be incorrect, I will be liable for denial of visit/ entry or deportation and/ or other penalties during the visit as provided by Indian law.

YOU MUST DATE AND SIGN APPLICATION HERE. APPLICATIONS WILL BE REJECTED IF SIGNATURES ARE NOT MADE HERE AND ON PAGE ONE.

Date : 17-FEB-2012

.....
Applicant's signature (as in Passport)

ADDITIONAL PARTICULARS FORM (FOR VISA / OCI / PIO CARD SERVICES)

*Kindly Note - The form needs to be filled up completely. If anything particular is Not Applicable they need to state (N/A) in the fields. The form cannot be incomplete and must be completed fully.

1. Name of Applicant:

JOHNATHAN BONHAM DOE

2. Passport Number:

987654321

Nationality:

USA

3. Please specify whether holding dual nationality.

If yes, please provide

Name of Countries:

N/A

Passport Numbers:

N/A

4. Any previous Nationality held?

If yes, specify:

N/A

5. Name of Spouse:

JOHANNA BACH DOE

Current Nationality:

USA

6. Any other Nationality previously held by spouse.

If yes, please provide

Name of Countries:

NO

Passport Numbers:

N/A

7. Has the applicant ever changed his / her name? MARRIED FEMALES ANSWER YES

If yes, specify details and submit appropriate documentation for the same:

MAIDEN NAME - NO FURTHER DOCUMENTATION REQUIRED

8. Did the applicant or his/her parents or his/her grandparents ever hold the citizenship of Pakistan, Bangladesh, Afghanistan, Bhutan, China, Nepal or Sri Lanka at any point of time?

If yes, please provide details:

NO - IF YES PLEASE CONTACT PTDS

9 Did the applicant work before or is currently working with Armed Forces / Police / Para-Military Forces / Government service. NO

If yes, please provide

Name of Organization: N/A
Designation: N/A
Place of Posting: N/A
Rank: N/A

10 Did the applicant ever hold official / diplomatic passport?

If yes, specify details:

NO

11 Current Employment status along with full details of employer:

IF RETIRED PLEASE STATE RETIRED AND LAST EMPLOYER INFO

12 Has the applicant been convicted for any criminal offense or is currently facing criminal charges in any court of law?

If yes, specify details:

NO - IF YES PLEASE CONTACT PTDS

13 Has the applicant ever applied for asylum?

If yes, specify details:

NO - IF YES PLEASE CONTACT PTDS

For applications sent to Washington jurisdiction:

1. All additional particulars form should have signatures of the applicant.
2. When applying for a minor both parents should sign on the on the additional particulars form.

DECLARATION

I hereby declare that the above particulars are true. I also agree that in case any false information is given in the above form, appropriate action as per Government of India rules and regulations may be taken against me, including but not limited to revoking of issued Visa/OCI/PIO card and any other action as deemed fit by the Government of India or its agencies.

I am applying for Visa/OCI/PIO card (select whichever not applicable)

- (a) As a spouse of an Indian origin person NOT APPLICABLE
 (b) Not as a spouse of Indian origin person. NOT APPLICABLE

In case of (a), I undertake to intimate the Consulate immediately about the dissolution of such marriage, if it occurs.

Date:

PLEASE DO NOT FORGET TO DATE AND SIGN THIS FORM

Place:

PLACE WHERE YOU ARE WHEN COMPLETING THIS FORM

(Signature of the Applicant)

Please note: In case of minor child, both parents / legal guardian should sign the declaration

ADDITIONAL PARTICULARS FORM (FOR VISA / OCI / PIO CARD SERVICES)

*Kindly Note - The form needs to be filled up completely. If anything particular is Not Applicable they need to state (N/A) in the fields. The form cannot be incomplete and must be completed fully.

1. Name of Applicant:

2. Passport Number:

Nationality:

3. Please specify whether holding dual nationality.

If yes, please provide

Name of Countries:

Passport Numbers:

4. Any previous Nationality held?

If yes, specify:

5. Name of Spouse:

Current Nationality:

6. Any other Nationality previously held by spouse.

If yes, please provide

Name of Countries:

Passport Numbers:

7. Has the applicant ever changed his / her name?

If yes, specify details and submit appropriate documentation for the same:

8. Did the applicant or his/her parents or his/her grandparents ever hold the citizenship of Pakistan, Bangladesh, Afghanistan, Bhutan, China, Nepal or Sri Lanka at any point of time?

If yes, please provide details:

9 Did the applicant work before or is currently working with Armed Forces / Police / Para-Military Forces / Government service.

If yes, please provide

Name of Organization:

Designation:

Place of Posting:

Rank:

10 Did the applicant ever hold official / diplomatic passport?

If yes, specify details:

11 Current Employment status along with full details of employer:

12 Has the applicant been convicted for any criminal offense or is currently facing criminal charges in any court of law?

If yes, specify details:

13 Has the applicant ever applied for asylum?

If yes, specify details:

For applications sent to Washington jurisdiction:

1. All additional particulars form should have signatures of the applicant.
2. When applying for a minor both parents should sign on the on the additional particulars form.

DECLARATION

I hereby declare that the above particulars are true. I also agree that in case any false information is given in the above form, appropriate action as per Government of India rules and regulations may be taken against me, including but not limited to revoking of issued **Visa**/OCI/PIO card and any other action as deemed fit by the Government of India or its agencies.

I am applying for **Visa**/OCI/PIO card (select whichever not applicable)

- (a) As a spouse of an Indian origin person
- (b) Not as a spouse of Indian origin person.

In case of (a), I undertake to intimate the Consulate immediately about the dissolution of such marriage, if it occurs.

Date:

Place:

(Signature of the Applicant)

Please note: In case of minor child, both parents / legal guardian should sign the declaration



CKGS Application Centre

CKGS Order Form (Visa)

(Applicants applying for Visa **by Walk-In or Postal/Courier** need to fill out and attach this form with supporting documents. Only one Order Form per applicant. Application without this form duly filled and signed cannot be processed)

Name of the Applicant: JOHNATHAN DOE

Passport No: 987654321 Nationality: USA

Email: JDOE@ANYWHERE.COM Telephone: 999-888-7654

CKGS Center as per jurisdiction (circle one): **LEAVE BLANK - DO NOT CIRCLE**
Washington D.C. / Atlanta / Chicago / Houston / New York / San Francisco

Please tick the appropriate boxes below

Application for Visa processing service

I hereby place my order with CKGS to process my Visa application. The service agreement is governed by the general terms and conditions of CKGS on www.in.ckgs.com. I have read the terms and conditions, have understood them and hereby agree to them. CKGS is not responsible for the grant or rejection of my Visa application.

Category (Please tick only one):

- Business Visa
- Transfer of Business Visa
- Conference Visa
- Employment Visa
- Entry Visa
- Transfer of Entry Visa
- Journalist Visa
- Medical Visa
- Medical Attendant Visa
- Missionary Visa
- Research Visa
- Student Visa
- Art of Surrogacy Visa
- Tourist Visa
- Transfer of Tourist Visa
- Transit Visa

Visa Fees NOT APPLICABLE - DO NOT FILL OUT

Review fees at www.in.ckgs.us

A. Visa fee	USD
B. ICWF fee	USD 3.00
C. CKGS Service fee	USD 17.00
D. Fax fee – All the citizens of different nationality except USA nationals will be charged Fax fees (If applicable.)	USD 20.00
E. Renunciation fee – (applicable only to those former Indian nationals who are renouncing their Indian Citizenship along with this visa application. Check date of naturalization.)	USD
F. Penalty fee – (if applicable on renunciation of Indian Citizenship. Please refer to the penalty chart under the Renunciation section.)	USD

G. Any other fee as may be applicable	USD
H. Total primary fees applicable = A+B+C+D+E+F+G	USD

* There will be no refund of the application fee and service charges by the Embassy/ Consulate or CKGS in case of withdrawal of application/passport by the applicant post its submission.

NOT APPLICABLE ALL DOCUMENTS RETURNED BY PTDS

<input type="checkbox"/> I. Application for return of documents by FedEx Courier Service	USD 15.00
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I hereby place my order with CKGS to send documents by courier to the address mentioned below. The service agreement is governed by the general terms and conditions of CKGS. I have read the terms and conditions, have understood them and hereby agree to them. CKGS does not take over any responsibility for the timely delivery by the external service provider or for the loss or damage to documents while the documents are with the external service provider.

***Please write the address to which the documents should be returned to in case you wish to order for this service through CKGS**

Address: **LEAVE BLANK**

 _____ Zip Code _____

NOT APPLICABLE ALL DOCUMENTS RETURNED BY PTDS

<input type="checkbox"/> Prepaid shipping label enclosed with self-addressed label/envelope

- Service Provider and Return Airway Bill No. (AWB No.): TRAVEL DOCUMENT SYSTEMS
 (No hand-written labels. We don't recommend USPS without tracking)

NOT APPLICABLE - ALL FEES PAYABLE TO PTDS.

J = Total Fees payable: H + I	USD
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Application Payment for the total amount mentioned above in 'J'.

Money Order / Cashier's Check should be in favor of "Cox & Kings Global Services USA LLC"

Payment Details (Money order / Bank Transfer / Online Transfer / Cashier's Check Details):
 MONEY ORDER

PLEASE BE SURE TO SIGN AND DATE THIS FORM

Date: _____

Signature: _____



CKGS Application Centre

CKGS Order Form (Visa)

(Applicants applying for Visa **by Walk-In or Postal/Courier** need to fill out and attach this form with supporting documents. Only one Order Form per applicant. Application without this form duly filled and signed cannot be processed)

Name of the Applicant: _____

Passport No: _____ Nationality: _____

Email: _____ Telephone: _____

CKGS Center as per jurisdiction (circle one):

Washington D.C. / Atlanta / Chicago / Houston / New York / San Francisco

Please tick the appropriate boxes below

Application for Visa processing service

I hereby place my order with CKGS to process my Visa application. The service agreement is governed by the general terms and conditions of CKGS on www.in.ckgs.com. I have read the terms and conditions, have understood them and hereby agree to them. CKGS is not responsible for the grant or rejection of my Visa application.

- Category (Please tick only one):**
- | | | |
|---|--|--|
| <input type="checkbox"/> Business Visa | <input type="checkbox"/> Transfer of Business Visa | |
| <input type="checkbox"/> Conference Visa | <input type="checkbox"/> Employment Visa | <input type="checkbox"/> Entry Visa |
| <input type="checkbox"/> Transfer of Entry Visa | <input type="checkbox"/> Journalist Visa | <input type="checkbox"/> Medical Visa |
| <input type="checkbox"/> Medical Attendant Visa | <input type="checkbox"/> Missionary Visa | <input type="checkbox"/> Research Visa |
| <input type="checkbox"/> Student Visa | <input type="checkbox"/> Art of Surrogacy Visa | <input checked="" type="checkbox"/> Tourist Visa |
| <input type="checkbox"/> Transfer of Tourist Visa | <input type="checkbox"/> Transit Visa | |

Visa Fees

Review fees at www.in.ckgs.us

A. Visa fee	USD
B. ICWF fee	USD 3.00
C. CKGS Service fee	USD 17.00
D. Fax fee – All the citizens of different nationality except USA nationals will be charged Fax fees (If applicable.)	USD 20.00
E. Renunciation fee – (applicable only to those former Indian nationals who are renouncing their Indian Citizenship along with this visa application. Check date of naturalization.)	USD
F. Penalty fee – (if applicable on renunciation of Indian Citizenship. Please refer to the penalty chart under the Renunciation section.)	USD

G. Any other fee as may be applicable	USD
H. Total primary fees applicable = A+B+C+D+E+F+G	USD

* There will be no refund of the application fee and service charges by the Embassy/ Consulate or CKGS in case of withdrawal of application/passport by the applicant post its submission.

<input type="checkbox"/> I. Application for return of documents by FedEx Courier Service	USD 15.00
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I hereby place my order with CKGS to send documents by courier to the address mentioned below. The service agreement is governed by the general terms and conditions of CKGS. I have read the terms and conditions, have understood them and hereby agree to them. CKGS does not take over any responsibility for the timely delivery by the external service provider or for the loss or damage to documents while the documents are with the external service provider.

***Please write the address to which the documents should be returned to in case you wish to order for this service through CKGS**

Address: _____
 _____ **Zip Code** _____

<input type="checkbox"/> Prepaid shipping label enclosed with self-addressed label/envelope
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- **Service Provider and Return Airway Bill No. (AWB No.):** TRAVEL DOCUMENT SYSTEMS
 (No hand-written labels. We don't recommend USPS without tracking)

J = Total Fees payable: H + I	USD
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Application Payment for the total amount mentioned above in 'J'.

Money Order / Cashier's Check should be in favor of "Cox & Kings Global Services USA LLC"

Payment Details (Money order / Bank Transfer / Online Transfer / Cashier's Check Details):

MONEY ORDER

Date: _____

Signature: _____