

**ARTICULATION OF COLLABORATION
BETWEEN
CARNEGIE MELLON UNIVERSITY
AND THE
UNIVERSITY OF PITTSBURGH**

**FOR THE ADMINISTRATIVE AND POLICY STUDIES K-12 Ed.D PROGRAM
IN THE
SCHOOL OF EDUCATION**

Carnegie Mellon University and the University of Pittsburgh recognize the need and importance of collaboration between the two institutions in facilitating the transfer of graduate students from one institution to the other as they pursue their educational goals in obtaining an Ed.D in K-12 Administration. In an effort to insure that transfer students be treated equitably, their transcripts evaluated, and their applications dealt with in a timely manner, the two institutions enter into the following articulation policy.

ARTICULATION AGREEMENT

I. **Administrative Studies K-12 Ed.D Program**

A. A student enrolled in the Principals' Certificate Program at Carnegie Mellon University who completes all the requirements of those programs and is recommended by the director of those programs may transfer up to forty-five (45) graduate credits to the University of Pittsburgh, School of Education, Department of Administrative and Policy Studies, K-12 Administration Ed.D Program. The students may expect the following:

1. To have transcripts reviewed by the liaison faculty member from the University of Pittsburgh in a meeting to be scheduled no later than one month after recommendation by the Carnegie Mellon University faculty liaison.
2. To have the appropriate courses from the program of study at Carnegie Mellon University approved for acceptance at the University of Pittsburgh up to a total of forty-five (45) graduate credits. (See Schedule A.)
3. To have a preliminary program of studies presented which indicates the

distribution of the transfer credits up to forty-five (45) graduate credits. (A doctoral program of study is not formally approved until successful completion of the doctoral preliminary exam.)

4. It should be understood that although the University of Pittsburgh accepts up to forty-five (45) graduate credits toward fulfilling the ninety (90) minimum credits required for the Ed.D program, the University of Pittsburgh cannot guarantee that the student will be able to complete all requirements for graduation within the remaining credits to be taken at the University of Pittsburgh.
5. It is to be noted that this agreement shall be controlled by and its interpretation is subject to any substantive curricular or programmatic changes in either institution.
6. It is understood that students must meet the admissions criteria in effect at the time of application for the University of Pittsburgh.
7. It is understood that accepted transfer credits will be distributed according to the attached schedules. (A & B)

PROCEDURAL AGREEMENT

I. Academic Articulation

- A. Carnegie Mellon University students who wish to participate in the Ed.D Collaborative with the University of Pittsburgh must contact the liaison faculty member at Carnegie Mellon University for this collaborative agreement.
- B. The student will review the articulation agreement and will inform the liaison faculty member at Carnegie Mellon University of intention to participate.
- C. The students will receive a University of Pittsburgh application packet from the liaison faculty member at Carnegie Mellon University and proceed with admission procedures.
- D. The Carnegie Mellon University liaison faculty for this collaborative agreement will forward a letter of recommendation to the University of Pittsburgh counterpart (Program Coordinator, School Leadership Collaborative) for each student applying for admission to the Administrative and Policy Studies Ed.D program.
- E. The Program Coordinator, School Leadership Collaborative at the University of

Pittsburgh will schedule a meeting with the student no later than one month after receiving the recommendation from Carnegie Mellon University. At that meeting, the student will be made aware of program requirements and given a preliminary draft of a program of study. (A formal program of study is approved by the School Leadership Collaborative Program faculty after successful completion of the Preliminary Examination for the Doctoral Program.)

- F. Upon admission to the University of Pittsburgh, the Carnegie Mellon University transfer student will be bound by the rules, regulations and requirements of the School of Education at the University of Pittsburgh. From that point on, the student becomes a University of Pittsburgh graduate student.

TERMINATION

This agreement may be terminated upon written notice of either party to the opposite party.

We, the undersigned, representing the University of Pittsburgh and Carnegie Mellon University hereby agree to abide in good faith by the aforementioned agreement.

Kenneth F. Metz Date
Dean
School of Education
University of Pittsburgh

Mark S. Kamlet Date
Dean
Heinz School
Carnegie Mellon University

James V. Maher Date
Provost
University of Pittsburgh

Harry R. Faulk Date
Associate Dean
Heinz School
Carnegie Mellon University

SCHEDULE A

Typical Ed.D Program for University of Pittsburgh - Carnegie Mellon Doctoral Student

0-45 Credit transfer from M.Ed/Principal's Certificate/(Carnegie Mellon University)
dependent upon the distribution of transfer credits into the program components listed below.

Ed.D PROGRAM OF STUDIES: UNIVERSITY OF PITTSBURGH

Department Core Courses:	Six credits required from the University of Pittsburgh
Program Core:	Six credits required from the University of Pittsburgh
Research Methods:	Twelve credits required, at least six of which are required from the University of Pittsburgh and six may be transferred from Carnegie Mellon University
Specialization:	Eighteen credits required, at least three of which are required from the University of Pittsburgh and fifteen may be transferred from Carnegie Mellon University
Support Field:	Nine credits are required. No credits are required from the University of Pittsburgh and nine may be transferred from Carnegie Mellon University. If less than nine are transferred from Carnegie Mellon University, then the balance of credits for this component will be required from the University of Pittsburgh
Electives:	Fifteen credits are required. No credits are required from the University of Pittsburgh and fifteen may be transferred from Carnegie Mellon University. If less than fifteen are transferred from Carnegie Mellon University, then the balance of credits for this component will be required from the University of Pittsburgh
Supervised Field Research:	Six credits are required from the University of Pittsburgh
Dissertation:	Eighteen credits are required from the University of Pittsburgh

MINIMUM CREDITS TOTAL = 90 credits

Total University of Pittsburgh = 45 credits

Total Carnegie Mellon University = 45 credits

SCHEDULE B

UNIVERSITY OF PITTSBURGH COURSES	CARNEGIE MELLON UNIVERSITY COURSES
1. Department Core: 6 credits	Research Courses: 6 credits
2. Program Core: 6 credits	Specialization: 15 credits
3. Research Methodology: 6 credits	Support Field: 9 credits
4. Specialization: 3 credits	Electives: 15 credits
5. Supervised Field Research: 6 credits	
6. Dissertation: 18 credits	
Total Minimum: 45 credits	Total Maximum: 45 credits