



Hearn Academy

17606 N. 7th Ave. Phoenix, AZ 85023

JOB TITLE: 8th Grade ELA Teacher

REPORTS TO: Principal and/or Assistant Principal

FLSA STATUS: Exempt

CATEGORY: Regular, Full-time, 10 month

PAY RANGE: starting \$41,000+ (depending on qualifications and experience)

CAMPUS: 17606 N. 7th Ave.

LOCATION: Phoenix, AZ, 85027

CONTACT INFORMATION: Mr. Ted Traud
ttraud@ballcharterschools.org
(602) 896-9160 ex. 102

SUMMARY

DESCRIPTION: We are looking to hire a dedicated and energetic individual to join our team as an **8th grade English Language Arts (ELA) teacher**. Hearn Academy is a high-performing K-8 Title I charter school in north Phoenix. We are seeking a candidate with strong classroom management skills, the ability to create rapport with students, excellent written and verbal communication skills, and strong leadership qualities.

Teachers instruct at the locations and times designated by the Principal. They demonstrate the characteristics of enthusiasm, kindness, flexibility, honesty/integrity, confidentiality, professionalism, and punctuality. Teachers always use acceptable English in written and oral communication and demonstrate ongoing professional growth. They successfully develop and maintain rapport with students, parents, and colleagues while conducting themselves in a professional and courteous manner. Teachers are team players who seek to be part of the solution when addressing campus goals.

EDUCATION/ CERTIFICATIONS:

- Bachelor's degree or higher in Education or a related field.
- Highly Qualified Teacher status in ELA.
- Arizona Teacher Certification: Secondary (6-12) ELA Certification (preferred) or K-8 Certification with Reading Endorsement (preferred)
- Valid Arizona IVP fingerprint clearance card.
- CPR/First Aid card preferred.



Dobson Academy



Hearn Academy



Val Vista Academy



SUMMARY OF

QUALIFICATIONS: Teachers will possess a bachelor's degree and certification from the Arizona Department of Education. Secondary (6-12) ELA Certification (preferred) or K-8 Certification with Reading Endorsement (preferred). Teachers will provide proof of all necessary experience, clearances, certification, and education. Proficiency with Microsoft Office suite and web-based applications is required.

ESSENTIAL DUTIES:

- Plans and implements programs to meet the individual needs, interests, and abilities of the students, and that follows the adopted Ball Charter Schools curriculum.
- Understands and integrates curriculum and school standards, including Arizona Career and College Ready Standards into daily lessons.
- Keeps daily lesson plan book (or electronic lesson plans) up to date and aligned to the Arizona Standards.
- Delivers curriculum content using a variety of innovative and effective teaching strategies.
- Implements accommodations, understands and follows policies and protocols, and differentiates instruction for students who receive services in special education, are on a 504 plan, or are identified as gifted and talented. Attends meetings as required.
- Prepares adequate information and materials for a substitute teacher.
- Assists in developing and effectively implementing, analyzing and applying formative and summative assessment data to meet the educational needs of all students.
- Supervises students by developing a clear plan for effective classroom management including posting rules and school mission in the classroom.
- Keeps accurate inventory of all equipment within the classroom. Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Builds and maintains a teacher webpage. Utilizes technology as an effective communication tool with students and parents.
- Maintains accurate, complete, and correct records as required by law, Ball Charter School policy, and administrative regulation.
- Works cooperatively within teams for the overall success of the school. Attends required meetings.
- Partners with parents to provide exceptional support and service in a timely, professional and clear manner.
- Represents the school in a favorable and professional manner to the school community and the general public.
- Assumes professional responsibility for the effective implementation of all Ball Charter Schools or locally adopted school programs and interventions. Is familiar with, and adheres to, all school policies and procedures.



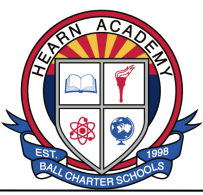
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- Attends and actively participates in professional development. Annually develops and executes a professional development plan in collaboration with the Principal.
- Performs other related duties as assigned by the Principal.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions. While performing the duties of this job, the employee is regularly required to talk or hear and noise level is usually moderate but sometimes loud. The employee is frequently required to stand, walk, sit, use hands to finger, handle or feel and reach with hands and arms. The employee is occasionally required to climb or balance and stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. The employee occasionally works in outside weather conditions and is occasionally exposed to wet and/or humid conditions and extreme heat.



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